



## 2018 PEF TEACHER GRANTS PROGRAM

### APPLICATION GUIDANCE

PEF's Teacher Grants award up to \$1,000 per applicant in support of proposals that demonstrate benefits to students in terms of educational enrichment, classroom innovation, and community engagement. Innovation is encouraged!

1. Only Teachers employed by Portland Public Schools may apply.
2. All application sections must be complete in order to be reviewed and considered.
3. Funds may be used for materials, books, visiting experts, or other resources that will directly impact students' educational experience in any subject area.
4. Funds may not be used for food/parties, or to pay teachers/applicants for professional development.
5. Transportation costs will be funded if they represent less than 25% of total budget.
6. Funding in support of before or after school programming will be considered.
7. If a proposal exceeds \$1,000, multiple applications to support the proposal will be considered. Multiple grant applications to support one proposal must have the same Proposal Name, and must have different Lead Applicants. All involved parties must be listed as co-applicants even if they are a Lead Applicant on another application with the same Project Name.